

**SAINT JAMES' EPISCOPAL CHURCH**  
**ANNUAL MEETING AGENDA**  
**JANUARY 24, 2016**

**Call To Order:** (Rev Lynne)

**Opening Prayer:** (Rev Lynne)

**Nominations:** See separate sheet

**Rector's Report:** (Rev Lynne)

**Acceptance of 2015 Minutes:** (Carol)

**Treasurer's Report:** (Karen)

**Response to Printed Reports**

- **Altar Guild**
- **Apple Pie Sale**
- **Bazaar, and Dinners**
- **Buildings and Grounds**
- **Christmas Stocking**
- **Food Pantry**
- **Music**
- **Outreach and Mission**
- **Rummage Sale**
- **Vision**
- **Programs:**
  - **Bible/Book Study**
  - **Coming out and going in**
  - **First Friday Fellowship**
  - **Media**
  - **Newsletter**
  - **Youth Group**

**Good of the Order**

**Adjournment**

**St, James Episcopal Church**  
Minutes from the Annual Meeting of January 25, 2015

Rev. Lynne sharp called the meeting to order at 9:00 AM.

**Nominations:**

- **Sr. Warden** (2yr. term) – Terry Channing (unopposed)
- **Vestry:**
  - 2 - 3 year terms
  - 1 – 2 year term to finish Terry Channing’s existing term of office
  - Slate of Candidates (vote for 3)
    - Karen Derr
    - Dennis Vai
    - Joan Rogerson
    - Donella Barney
- **Nominations from the floor:**     None

There was a Motion by Rob Battaglia to close the nominations. Second by Jerry Lange. All were in favor. Ballots were passed out to the congregation.

**Procedural Change for 2015:** - This year all committee reports were presented to the Rector prior to the meeting and made available to the congregation on 1/18/15 for their review. This year, instead of committee reports, with the exception of the Treasurer and the Rector the committee chairpersons will field questions in their respective areas rather than review their entire reports.

**Rectors Report:** Rev. Lynne Sharp delivered the Rector’s report in place of her sermon this morning.



Epiphany 3.docx

**2014 Minutes:**

- It was noted that Terry Channing’s name was not included in the list of newly elected Vestry members in the 2014 minutes.
- No other corrections were noted.

Motion by Mary White and a second by Rob Battaglia that the minutes of the 2014 Annual Meeting be approved as amended. Vote: Motion passed unanimous.

**Treasurer’s Report:**

- Karen Derr reviewed the budget for 2015. Total amount budgeted is \$91,269.00.
- Karen noted the Vestry established a Restricted savings account to better track fund when we need to borrow from savings
- C of Ds earned 2.2%

- Other investments were mixed but overall they gained 2.4%
- Cash accounts were up 3.2%

Thank you to the money counters, the members of the Audit Committee and the Pledge Clerk for their help.

Charlie Skinner moved that the Treasurer's report be accepted. There was a second by Rob Battaglia and the motion passed unanimously.

### **Committee Reports:**

The following Committee Reports were presented:

- Altar Guild Report – Leah Nichiporuk
- Angel Tree, Bazaar, and Dinner Report – Nancy French:
- Apple Pie Sale – Mary white:
- Building and Grounds Report – Nick Forenz:
- Loaves and Fishes Food Pantry – Sue Lange:
- Mission Committee Report – Carol Bidwell:
- Music – Ellie Boutwell and Cecil Van Houten:
- Rummage Sale – Leah Nichiporuk:

### **Program Reports:**

The following Program reports were presented:

- Sunday School – Lin Bretherton:
- First Friday – Tom Bidwell
- Newsletter – Joan Rogerson:
- Youth Group – Gladys Palmer:

Charlie Skinner made the motion to accept the Committee and Program reports as presented. There was a second by Rob Battaglia. The vote was unanimously in favor of the motion.

### **Results of the voting were announced at Coffee Hour following the meeting:**

- Karen Derr – 3 year term
- Donella Barney – 3 year term
- Joan Rogerson – 2 year term (to fill balance of Terry Channing's term)

### **Other items to note:**

- Website: Thanks to Tom Bidwell for maintaining and keeping our website up to date.
- Remember we now have a Facebook site: "St. James Hammondsport"
- Lynne thanked Nancy and Floyd for their years of service putting on the Bazaar and the dinners. They are officially retiring from leading both events after next month's dinner.
- Thanks to Jim and Leah for their service as Wardens during the transition period and for helping Lynne come up to speed.
- Thanks to Rev. Gary Edmister for his spiritual guidance during the last two years.

- Bible Study: Mondays at 4:00 pm – all are welcome
- Book Study: Every other Monday at 6:00pm – again all are welcome.

Motion made by Rob Battaglia to adjourn the meeting. There was a second by Jerry Lange. Motion was unanimously approved and the meeting was adjourned at 10:05AM.

2014 Committee and Program Reports



Financial Report  
1-25-15



Committee Reports  
1-25-15

Respectfully Submitted,  
Nick Forenz – Acting Clerk

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ST JAMES EPISCOPAL CHURCH HAMMONDSPORT NY  
2016 ANNUAL MEETING REPORTS

**Altar Guild** – submitted by Leah Nichiporuk  
Annual Report for the year 2015

I would like to thank all who have volunteered to set the altar this past year. Connie VanHouten, Betty Frey, Janet and Charlie Skinner and Mary White. If you are interested in a rewarding position, please contact Leah at 607-569-2055.

**Apple Pie Sale** – submitted by Mary White  
Annual Report for the year 2015

On November 21st numerous volunteers joined together to make apple pies. Through many hours of toil and laughter, we sold an amazing 135 pies, bags of filling, and bags of peeled apples. Many thanks to Jeff and Kathy Kennedy who donated the apples, Bruce and Mary White who donated the remaining ingredients, and the many helpers who prepped the room, peeled apples, created the filling, made the dough, rolled the dough, crimped the edges, wrapped the pies, served as cashier, made phone calls, made lunch, and cleaned up. We raised about \$1345 for the St James Mission fund.

**Bazaar and Dinners** – submitted by Nancy French  
Annual Report for the year 2015

○ Spaghetti/Lasagna Dinner	\$780.00 profit
○ Chicken & Biscuit Dinner	648.00 profit
○ Mother's Day Smorgasbord	1075.00 profit
○ Holiday Bazaar	<u>2636.15 profit</u>
Total profit for Dinners & Bazaar	\$6019.63

(Nancy and Floyd decided not to do the Angel Tree this year.)

**Building and Grounds Report** – submitted by Nick Forenz  
Annual Report for year 2015

In 2015, we took on three major projects. The first was replacing our landscaping on three sides of the building. We had a great volunteer force turn out to help remove the old plant and prepare the site for the new plants. The volunteers, working with the contractor helped to save a considerable amount of money. A few folks also helped with the layout and planting of the new design. We have received many compliments on the new look, many of them complimenting on how clean the look is and how much they like being able to see the cornerstone on the front of the church. The project was funded through a combination of monies from Arlene Santus's memorial funds and some other monies donated specifically for the project.

Our second large project in 2015 was the re-lining of the chimney. Gregg Learned spent hours working with the current owner and employees of Collins and Walton who finally determined that the liner put into the chimney during the Undercroft Renovation had not been installed properly and in fact was the cause of most of our furnace issues including the high levels of CO and CO<sub>2</sub> detected last winter. They managed to beat the cold weather with the installation of the new liner and so far so good.

The third major project was the installation of a new sound system and camera. This new digital system produces excellent sound quality and volume no matter where you are sitting in the church. It also is compatible with most hearing aids so we no longer need the special amplifier units. The final part of the project, to be completed in the Spring of 2016 is the installation of speakers in the Bell Tower.

A grab bar was installed on the wall for the steps going from the Sacristy to the Office.

As is the case every year we did our usual share of yearly maintenance that keeps the church looking good and operating safely.

Spring clean-up and bush trimming work day – in combination with the new landscaping

Lawn mowing

Lawn watering

Trash removal

Snow Removal

Outdoor flower upkeep

Light bulb changing

Fixing a loose or broken something

Making sure the TVs, sound system and cameras are working

To this list, as always, we can add the things that get done that no one is aware of because someone steps up and takes care of them before anyone else takes notice. Many thanks, to all our solicited and unsolicited volunteers. We all appreciate your efforts to keep the church in good repair, and looking great.

Several planned projects are already planned for 2016:

- Install new lighting in the Sacristy
- Clean/shampoo the carpets and chairs in the Undercroft
- Paint the walls in the Flora Keeler room
- Put up a fireproof backsplash behind the new stove
- Install an Ansul Fire Suppression System in the kitchen
- Repair of the Handicap entrance door
- Reconnect Sacristy Drain to dry well
- Repair ruts in front lawn

2015 was another busy year from a maintenance and grounds-keeping perspective with a lot being accomplished by a relatively small volunteer force. As always, as we check items off the list we add new ones and we are confident that people with the appropriate talents will continue to step forward to help whittle down the 2016 list.

Thanks again to all who do their part. We would not be able to operate this building without your efforts.

### **Christmas Stocking** – submitted by Lynne Sharp

Annual Report for the year 2015

Mary White was given a list of Hammondspport students who were in need of some Christmas cheer and we came up with the idea of the Christmas stocking. When all was said and done we provided gifts for five families that included eleven children.

### **Loaves and Fishes Food Pantry** – submitted by Sue Lange

Annual Report for the year 2015

110 Christmas boxes were distributed. The cost for food for each basket came to \$25.82 each.

40 Easter Gift Certificates were given out.

The cost for turkeys given out for Thanksgiving this year came to \$638.75 We also received some free turkeys from the food bank.

In 2015 we served 539 households and 1,539 total patrons.

Children served	511
Adults served	782
Seniors served	256

In 2014 we served 566 households and 1,603 total patrons.

As of January we have 19 volunteers each of whom is asked to work 1 or 2 times per month. The pantry is open on Tuesdays 3:00pm to 4:00pm and on Saturdays 10:30am till noon.

**Mission Committee Report** – submitted by Carol Bidwell  
Annual Report for the year 2015

**Local**

H'port Vacation Bible School	\$200
Camp Good Days	200
Care First	200
Cecil Van Houten Memorial Fund	1500
Christmas for needy families	250
H'port families (funeral expenses)	1000
Savona Vacation Bible School	200
<i>Total local</i>	<i>3550</i>

**Regional**

House of Mercy (Rochester)	\$700
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**National**

Covenant House	\$250
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**International**

Episcopal Relief and Development	\$950
Operation Smile	480
Children International (Vestry) (Denise, Ecuador)	330

*Total International* \$1760

***Total Giving \$6630\****

Socks for VA

373 pair

\*This does not include money donated by Vestry action nor individual contributions .

**Music Ministry Symphony** – submitted by Ellie Boutwell  
Annual Meeting Report for the year 2015

The first movement of a symphony introduces the themes and sets the mood for the composition. The dedicated members of the choir and Tom & Carol Bidwell are the music makers every week at St. James. They lead us through new hymns, new service music and praise choruses. Thank you!

The second movement is usually a quiet, reflective movement. We reflect and cherish memories of our dear friend, Cecil Van Houten. His smile, his wit, his wonderful writings and especially, his music are greatly missed. Cecil and others who have had an impact on the music program at St. James were remembered in a concert in July. "In the Company of Angels" was a tribute to those people. Thanks to the many people who made that concert so wonderful.

Movement 3 is usually a lively piece. Our outreach music ministry includes a service every month at Brookdale and we like to sing the lively, old favorites with the

residents. We also hosted a Christmas Sing-a-long in December for the community. We hope to expand and continue this program in the future.

The final movement of our symphony is a recap of the work. Music is a very important part of our worship service and our outreach. Sincere thanks to all who help with this ministry.

**Rummage Sale** – submitted by Leah Nichiporuk  
Annual Report for the year 2015

Our summer rummage sale brought in approximately \$510.00. Hopefully, we will be able to have another in August of 2017. Save your yard sale items so we can plan for another sale. If you need a place to store them, please call Leah.

**Vision** submitted by Rev Lynne Sharp  
Annual Report for the year 2015

St James Vestry met on Saturday, March 14<sup>th</sup> to vision, dream, and plan for our future, and on Palm Sunday all who attended the service “voted” for the 2015-2016 Goals. The Vestry compiled the results and set up committees that have helped make our 2015 and 2016 Vision a reality:

First, we came up with a Vision statement: ***God asks us to make His love visible in our lives and community . . . let us not love in work or talk but in deed and in truth. (1 John 3:18)***

- Dinners and Bazaar – will continue with a variety of co-chairs.
- Backpack Program – Leah Nichiporuk and Mary White  
We contributed and were a distribution site for 43 Hammondspport students.
- Youth/Family/Community Events –Nick Forenz, Mary White, Karen Derr
- Bring a Friend to Church – Karen Derr, Joan Rogerson, Terry Channing
- Cookie Patrol – Leah Nichiporuk and Donna Noteware
- Village Events – Charlie Skinner, Mary White, Donnella Barney, Karen Derr  
See below under Programs: “Going out and coming in.”
- Postcard and Brochure for Newcomers – Rev Lynne  
Nick installed Pew Racks which contain a “Welcome” Brochure. A Visitor’s postcard, our new business cards, and scrap paper. We also got key tags with our information to hand out to friends and newcomers.
- Open For Prayer: On Thursday the church is “Open for Prayer” from 10:00 – 2:00 with a Healing Eucharist at noon.

**Programs 2015**

- *Bible/Book Study* (The Rev Gary Edmister) – The Book study that we attending following Bible Study has been part of St James for quite a long period of time. It is normally attended by anywhere from five to ten people and has covered a large range of topics over the years. We have studied the writings of C. S. Lewis, The Gospel According to Peanuts by Robert Short and most recently Walking the Bible by Bruce Feiler. The study is intended to reflect on our Christian core values and



our faith journey from perspectives other than our own. Everyone is welcome and it doesn't require an advanced degree in theology to attend.

- *Coming out and going in* (Joan Rogerson) – Our desire is to be an open and visible presence in the community. During community events such as the Art Show, Craft Show, and Boat Show we have staffed an outside table on the side of the church (or in the case of the Boat Show at the property of Mr. Kingham near the head of the lake) to hand out free water and key fobs that both have our church label. We also have the church open for tours at those times. Our docents are given a packet that contains church history and answers for the most frequently asked questions. We also had a public Christmas hymn sing in the church prior to the beginning of Christmas in the Park. Although living in Savona, Reverend Lynne has also made a great effort to be visible in the community. Our church is open for prayer from 10-2 on Thursdays with a service at noon and she can also frequently be seen out and about in the village.
- *First Friday Fellowship* (Tom Bidwell) – Website: [www.FFFship.com](http://www.FFFship.com)  
Monthly meetings in area churches since year 2000  
2015 meetings:
  - Jan - St. James Episcopal
  - Feb - First Methodist Church, H'port
  - Mar - First Presbyterian Church, Bath
  - Apr - No FFF due to Good Friday
  - May- Bath Baptist Church
  - Jun - United Methodist Church, Campbell
  - Jul - No FFF due to holiday
  - Aug- First Presbyterian Church, Bath
  - Sep- Wallace Wesleyan Church
  - Oct - Savona Federated Church
  - Nov- First Presbyterian Church, Bath
  - Dec- United Methodist Church, MitchellsvilleAverage attendance: 60-80 (largest: 125 in March 2015)
- *Media Update* (Tom Bidwell)
  - Church website: [www.stjames14840.org](http://www.stjames14840.org)
  - Domain name: [stjames14840.org](http://stjames14840.org)
  - Web hosting: MacHighway ([www.machighway.com](http://www.machighway.com))
  - Church e-mail: [stjames14840@gmail.com](mailto:stjames14840@gmail.com)
  - Online Calendar: [www.brownbearsw.com/cal/sj14840calendar](http://www.brownbearsw.com/cal/sj14840calendar) (editable with PW)
  - Facebook: [www.facebook.com/St-James-Hammondsport-701314666632130/](http://www.facebook.com/St-James-Hammondsport-701314666632130/)
  - Church WiFi PW protected
- *Newsletter* (Joan Rogerson) – The newsletter comes out every other month. Reverend Lynne writes the articles for the newsletter and then it is sent on and put in newsletter form. Once that is completed, email copies and links are sent out and hard copies are run off for those who do not receive the email form or link. If you

would like to receive your newsletter by email, contact Tom Bidwell who is in charge of sending the email form out.

- *Sunday School* (Lin Bretherton) - I shop at either Michaels, or Hobby Lobby, Walmart, or Jo-Anne Fabrics for kids crafts, sometimes on sale. The internet offers a multitude of craft ideas where I can try to connect with the seasons and the Sunday sermons. Two "adults" in the Sunday School room help the kids to stay connected with the lessons. Most Sundays, the amount of kids range from one or up to seven. Our Missionary Piggy bank helps the kids to think about our Christian brothers and sisters around the world. The kids are asked if there are family members or friends that need prayer, we add them to the prayer list, and keep them on the white board. Music therapy connects with parts of the brain that aids in memory retention. Helping the kids to learn scripture through song will remain in their minds and hearts forever. YEA!
- Youth Group, Hammondsport Community (Karen and Jim Derr) St. James has supported the Hammondsport Community Youth Group this year. The youth group met twice a month from September through May at the Methodist Church for students in Grades 7-12. Attendance ranges from 10-34 young people; some who attend area churches and many who do not attend regular services. Many St. James parishioners contributed food, supplies, and their time to support a worthwhile group of young people in our community. Tom Bidwell continues to be relied upon for his inspirational music. Some members also contributed items like candy and baked goods for the "goodie bags" given to each student at the Christmas party. In addition, we split the cost of teen study bibles that were given to each student who attended the year end party in May. Rev. Lynne attends regularly and has delivered the message to students occasionally. Many thanks to all who have helped out!