St. James Episcopal Church
Vestry Meeting/Retreat
April 6, 2019

Present: Karen Derr, Marilyn Dowdle, Nancy Folts, Jim Grillo, Leah Nichiporuk, Joan Rogerson, The Very Reverend Lynne Sharp
Absent: Gregg Learned, Gladys Palmer, Tom Pietsch, Charlie Skinner, and Connie VanHouten

At 9:00 Rev. Lynne opened the meeting with Morning Prayer.

Approval of Minutes

Karen moved, seconded by Jim to approve the minutes of the March meeting. Carried.

Rector's Report

1. Training for leaders of Morning Prayer and Eucharistic Visitors will be held in May.
2. Rev. Lynne will be leading the Women's Retreat Central NY in Utica, NY the evening of May 2 thru May 4.
3. Rev. Lynne will attend the Clergy retreat the evening of May 6-through noon May 8 with an interlude on May 7 to present information, along with Mary White, to AAUW on the Holy Land trip.

Senior Warden's Report – no report

Junior Warden's Report – no report

Treasurer's Report

Jim moved, seconded by Nancy to accept the Treasurer's Report. Carried.

Committee Reports

1. Outreach and Mission
   - The Smorgasbord is scheduled for May 18.
   - The Village Yard Sale is scheduled for June 1, where St. James will have a White Elephant and Craft Sale.

   Karen moved, seconded by Marilyn, to use the proceeds from the White Elephant/Craft Sale to support the Potters Hands. Carried.
   - AAUW is sponsoring a Tour of Historic Hammondsport on May 11, 1:00-5:00 PM. And St James will be hosting. Tickets are $20. Proceeds are to benefit AAUW Scholarship fund.
- Partnering with Keuka College: Luanne will set up an appointment for Rev. Lynne to meet with the Chaplain and a Dean to discuss the possibility of St. James members inviting students to services, holiday meals and special events.

2. Buildings and Grounds
   - ***Safe Church***: Rev. Lynne, Marilyn and Nancy have completed the refresher. Tom still needs to complete the refresher. The Diocese is still working on employee sexual harassment training.
     - ***Exit signs***: Rev. Lynne will get an estimate for installing three lit Exit Signs at the three exits in the Sanctuary and we will include exit signs in the Taylor Grant request.
     - ***Handicap signs***: Rev. Lynne contacted Christine's Upholstery on March 18 for an estimate for a Handicap Sundays Only sign. Christine's Upholstery to call with an estimate. Rev. Lynne contacted the Department of Transportation in Hornell on March 18 and the department will have the responsible person come and survey the request to place a "Handicap Drop-off Only" sign on Main St. next to the tower door.
     - Rev. Lynne spoke with the Village and St. James has been put on a list of establishments desiring to be connected to the Hammondsport Village ***septic*** system.
3. Children and Youth:
   - Katie Heath will teach Sunday school the last Sunday of each month. The Sunday School will be using the Episcopal Church's "Lesson Plans that Work" adapted by Re. Lynne. It will follow that Sunday's Gospel.
   - Youth Group will meet this Sunday, April 7 at the Hammondsport Methodist Church.
4. Altar Guild
   - Leah and Ellie will provide flowering plants for the altar on Easter
   - Marilyn and Gladys will provide flowers for flowering of the cross on Easter.
   - Holy Week schedule: Maundy Thursday service at 7 PM, Good Friday service at 11 AM with ecumenical Stations of the Cross at noon; Easter Sunrise service at the Head of the Lake at 6:30 AM with breaksfast to follow at the Methodist Church.

<u>Other Business</u>

1. The Taylor Grant has been completed and is awaiting estimates. St. James will request funds for installing lighting, Exit signs in the Sanctuary, updated wiring in the Sanctuary and sacristy, and a drop ceiling in the sacristy.

2. Estate of Bob Hunn: Rev Lynne met with the family and agreed that updating the lights and electrical at the pulpit, lectern and hymn board, as well as the sacristy was appropriate. Rev. Lynne is in the process of getting estimates for rewiring the sacristy and sanctuary.

9:51 AM Break for Retreat

Respectfully submitted,
Carol Bidwell
Clerk of the Vestry