

Vestry Meeting Minutes June 12, 2024

Present: Jim Grillo, senior warden; Leah Nichiporuk, junior warden; Wayne Grimes, administrative assistant; Joan Rogerson; Richard Little; Nick Forenz; Gregg Learned; Virginia Kasser; Deb Bartlett; Karen Derr, Treasurer; Father Craig; Donna Noteware, clerk

- 1. Father Craig called the meeting to order at 6:30 pm and opened with prayer.**
- 2. Approval of the minutes: a) Jim made the motion to approve the May 8, 2024 minutes and Gregg seconded. All were in favor so the motion carried. b) Gregg made the motion to approve the minutes of the special email Vestry meeting May 20, 2024 to purchase new tablecloths. Joan seconded the motion and all were in favor.**
- 3. Treasurer's report: After Karen explained several line items Leah made the motion to accept the Treasurer's Report. Nick seconded the motion and all were in favor. The motion carried. The Vestry thanked Karen for the report.**
- 4. Audit Report: The Audit committee members were Virginia Kasser, Joan Rogerson, Marilyn Dowdle, Karen Derr, treasurer and Jim Grillo served as consultant. An Investment Committee was formed in 2024. Jim moved that the Audit report be sent to the Diocese and Gregg seconded. All were in favor so the motion carried.**
- 5. Southeast District and Diocese Report: Richard went over some important dates. Joan explained Education of Ministry Program as an interesting in-depth Bible Study. Both Bishop Lane and Bishop Elect Kara Wagner Sherer will be at St. James Sunday June 16, 2024. Richard Little has been asked to remain on the Committee and Father Craig will serve as Clergy Member on the Committee.**

- 6. Vestry Membership: Nick Forenz handed out a copy of Canon Law- Section 3. The Vestry. Both Leah and Jim should come off the Vestry in 2025. They can still be elected to Warden Positions. Both Warden positions are open in 2025. Should elect one position as a 1-year term so they can fall on alternating years from 2025 forward. See attached**
- 7. Building Use Policy draft- presented by Virginia Kasser. The committee members are Joan, Richard and Virginia. The Vestry will look the draft over for discussion at the September Vestry Meeting.**
- 8. Mission Committee Request: 1) \$500 for Camp Good Days in Branchport: Jim made the motion to donate \$500 to Camp Good Days and Nick seconded the motion. All were in favor so the motion carried. 2) \$1085.25 Yard sale proceeds be sent to Potter's Hand in Corning: Jim made the motion to send the proceeds from the yard sale- \$1085.25 to Potter's Hand and Nick seconded the motion. All were in favor and the motion carried. 3) Donating \$200 to Vacation Bible School: Father Craig made the motion to donate \$200 to VBS with the donation coming out of the Christian Education Fund and Jim seconded the motion. All were in favor. The motion carried. 4) Pilot program to announce program support at Sunday Service announcements. After discussion the Vestry suggested that the Mission committee could have speakers at their meetings and put literature about the various programs on the table in the undercroft.**
- 9. For the Good of the Order: a) Leah had carpet samples- Berber was suggested and also that Leah get a second bid. Leah agreed to investigate. b) The copier needs to be replaced. After discussion it was agreed that Gregg and Wayne will confer and decide on which one will be purchased. c) Gregg reported that the under the counter cooler has been fixed.**
- 10. Adjournment: Jim made the motion to Adjourn the meeting at 7:45 pm and Father Craig seconded the motion. All were in favor.**

Respectively submitted, Donna Noteware, clerk