

## **Vestry Meeting Minutes October 9, 2024**

**Present:** Jim Grillo, senior warden; Leah Nichiporuk, junior warden; Wayne Grimes, administrative assistant; Joan Rogerson; Nick Forenz; Virginia Kasser; Deb Bartlett; Karen Derr, Treasurer; Father Craig; Donna Noteware, clerk

**Absent:** Richard Little; Gregg Learned

- 1. Father Craig called the meeting to order at 6:28 pm and opened with prayer.**
- 2. Approval of the minutes: Vestry Meeting Minutes September 11, 2024 and Vestry Minutes September 24, 2024 via email. Nick made the motion to accept the September 11<sup>th</sup> and the September 24<sup>th</sup> minutes. Jim seconded the motion- all were in favor so the motion carried.**
- 3. Treasurer's Report-a) September 2024: After Karen explained some line items Jim made the motion to accept the Treasurer's report and Leah seconded. All were in favor so the motion carried. b) Pledge discussion: Leah and Father Craig will write a letter by October 28<sup>th</sup>. Jim will send out the Pledge letters November 1, 2024. The pledges are due back November 22, 2024. The Budget Committee will meet the first week of December.**
- 4. Old Business-1. Sacristy and Stairs Carpeting. Leah said that Warehouse Carpet and Furniture Outlet will be doing the installation. The carpet has been picked out. 2. Conner Long will be repairing the front steps. Work might take a week. Leah will get an estimate from Goodrich to repair the railings. There was a discussion about placing the railings on the outside of the steps. 3. New Copier/Printer: Wayne will send an email to Gregg asking for information and suggestions.**
- 5. Delegate and Convention Update: Father Craig handed out some information about the Southeast District Meetings. They like our Newsletter. The next meeting of Convention 93 is Saturday, October 26, 2024 at Hobart & William Smith College from 7:45 am to 5:00 pm. Father Craig and Richard Little will be attending and Luanne will join on Zoom.**

- 6. Organ/Choir Relocation:** Jim made the motion to accept the October minutes with the correction to Organ/Choir Relocation. Nick seconded it. The motion carried. During the discussion the relocation was explained: The console/keyboard and the choir would move where the piano is located. The piano goes where Carol and Tom sit. The reason for the move- so the choir won't be behind Father Craig. Since it is a big project, the Vestry decided to have the congregation involved- There will be opportunity for input from the congregation.
- 7. Undercroft Step's Lighting:** Virginia mentioned how dark the steps are after a night event. Leah will research and Donna will get information on a solar light.
- 8. Allocation of Italian Dinner Proceeds?** 30% of \$2357 will go to mission- 707.10; \$1649.90 remaining. a) Jim suggested that \$500 go to Hurricane Victims of flooding. Father Craig made the motion for \$500 to go to Hurricane Victims and Deb seconded. All were in favor so the motion carried. b) After discussion it was decided that the remainder- \$1149.90- be put in the Building Fund. Joan made the motion to put the remainder in Building Fund, Virginia seconded. All were in favor so the motion carried.
- 9. Pharmacy Project Request:** \$300 was requested. The money comes from Restricted funds: Karen will write a check and Father Craig will take the check to Park Pharmacy.
- 10. Mission request for North Carolina flood Victims:** The Episcopal Diocese of Rochester has established a Hurricane Relief Fund and is collecting donations for the Episcopal Diocese of Western North Carolina. The Mission Committee decided to donate \$500 to this Hurricane Relief Fund and asked the Vestry to donate \$500 as well. There will also be an announcement on Sunday October 13<sup>th</sup> with information for the parishioners who want to donate. They can write a check to St. James with Hurricane Relief in the memo through Sunday October 20<sup>th</sup>. Donna made a motion to send \$500 from mission to the Hurricane Relief Fund and Leah seconded the motion. All were in favor so the motion carried.

Since the vestry had already voted to send \$500 from the proceeds of the Italian dinner, Karen will write a check for \$1000 and it will be sent immediately.

11. **For the Good of the Order:** The DAR would like St. James to host a luncheon/dinner when area students will read their essays which were written for scholarships. The luncheon for 30 or 40 people will be in December. Father Craig will meet with the DAR representative October 19 to get more details. Karen and Leah will plan the meal.

Father Craig adjourned the meeting at 7:17 pm

Respectively Submitted, Donna Noteware, clerk