

Vestry Meeting Minutes December 11, 2024

Present: Jim Grillo, senior warden; Leah Nichiporuk, junior warden; Wayne Grimes, administrative assistant; Joan Rogerson; Richard Little; Nick Forenz; Gregg Learned; Virginia Kasser; Deb Bartlett; Karen Derr, Treasurer; Father Craig; Donna Noteware, clerk

Absent:

- 1. Father Craig called the meeting to order at 6:30 pm and opened with prayer.**
- 2. Approval of the minutes: Jim made the motion to approve the November 13, 2024 minutes; Nick seconded and all were in favor so the motion carried.**
- 3. Treasurer's report: Before explaining some of the line items Karen explained that the 4th column is the proposed budget for 2025. Karen went over some of the line items in the November 2024 budget. Under program expenses there is still \$100 in Mission: Richard made the proposal to send the \$100 to the Diocese to be used for the Ukraine Life Packs and Joan seconded the motion. All were in favor. Jim made the motion to accept the Treasurer's Report and Gregg seconded. All were in favor.**
- 4. Budget Committee Report for 2025: The committee- Leah Nichiporuk, Jim Grillo, Father Craig and Karen Derr: The Phone decreased because Father Craig's phone is not included; Mission increased by \$100; organist/choir director salary is increased to \$8,000. The total expenses which include total salary and related costs is \$156,216.20. Nick made the motion to accept the 2025 budget and Leah seconded the motion. All were in favor so the motion carried. Jim thanked Karen for the treasurer's report and the proposed 2025 budget report.**
- 5. Southeast District Delegates Report 12/11/2024. Richard mentioned the Southeast District On-going Projects: Ukraine Life Packs; Hurricane Relief**

fund; Annual Bishop's appeal. The next meeting of the College for Congregational Development- March 15, 2025.

6. Undercroft use request: Hugh Woodside asked to use the Undercroft and kitchen on December 28, 2024 from 12:30 to 4:30 pm for a Family Christmas Party: After discussion, Joan and Deb will split the time and Gregg will make sure the heat is on. Virginia made a motion to allow the Christmas party and Joan seconded the motion. All were in favor- the motion carried.
7. Bishop's Visitation: Jim mentioned that June 29, 2025 is the date for the visitation at St. James.
8. Housing Resolution: Annual Housing Resolution: Since Saint James Episcopal Church does not provide a residence, the Vestry of St. James resolves that \$20,000 of Father Craig's total compensation be designated a parsonage allowance. After discussion, Nick made the motion that \$20,000 of Father Craig's total compensation be designated parsonage allowance. Gregg seconded the motion. The motion carried.
9. Snow Removal: St. James needs someone to shovel the snow. Matt Doyle and Shawn Stopka were suggested and possibly an 8th grade student. Leah will call Shawn- 607 664 7589.
10. Nominating Committee: (Father Craig, Deb Bartlett, Nick Forenz) Made the following recommendations: Jim Grillo- 1 year -Warden; Nick Forenz- 2-year term- Warden; Jim Derr- 2-year term to complete Nick's current term as Vestry Member; Mary White, Sandy Young and Gladys Palmer – 3-year terms as Vestry members. They will be voted on at the Annual meeting January 26, 2025.
11. Parish Goals: Local Community Outreach: Need to add Elizabeth Rose Ministries; Consider ways to reach Older Adults- Father Craig has a meeting December 19 at the Lake Street apartments with the Director- Amanda Smith. Parish Goals are attached.
12. For the Good of the Order: 1) discussed the copier- Gregg will get a quote and Virginia will look into the cost of pre done bulletins. 2) Leah

mentioned that a family would like a Christmas tree- she will take the one out of the undercroft. 3) Outdoor lighting was discussed. Gregg will swap fixtures. 4) The Bazaar raised over \$1300 for Mission. The final total will be reported at the next Vestry meeting.

Jim thanked Joan, Leah and Gregg for all their years of service on the Vestry.

The meeting was adjourned at 8:00 pm.

Respectively submitted, Donna Noteware- clerk

Next meeting: January 26, 2025= Annual Meeting