

## **Vestry Meeting Minutes March 12, 2025**

**Present:** Jim Grillo, warden; Nick Forenz, warden; Wayne Grimes, administrative assistant; Richard Little, Delegate; Marilyn Dowdle; Deb Bartlett; Jim Derr; Mary White; Sandy Young; Gladys Palmer; Father Craig Hacker; Donna Noteware, clerk.

**Absent:** Karen Derr

- 1. Father Craig called the meeting to order at 6:30 pm and opened with prayer.**
- 2. Approval of the minutes: a) Nick made the motion to accept the February 12, 2025 minutes and Sandy seconded. All were in favor so the motion carried. b) Gladys made the motion to accept the February 16, 2025 minutes from the meeting after church. Sandy seconded and the motion carried.**
- 3. Treasurer's report: Since Karen was absent, Jim Grillo led the discussion of the February treasurer's report: after explaining some line items Jim made the motion to accept the report and Richard seconded. All were in favor- the motion carried.**
- 4. Mission committee request: After the March 2, 2025 mission meeting the committee agreed to send a total of \$2,000 to the Diocese of Los Angeles for two churches- St. Marks and St. Matthew's that were damaged by wildfires. After discussion, Nick made the motion to send \$2,000 to the Diocese of Los Angeles- \$1,000 for St Mark's Church and \$1,000 to St. Matthew's Church which had been damaged by wild fires. Sandy seconded and the motion carried.**
- 5. Printer Recommendation – Nick presented the committee's recommendations: After discussion, Jim G. made the motion to purchase the black and white Xerox printer for \$1,299.00; the Stand for \$190.00; and the Service Program for \$31.00/mo. includes 12,000 impressions every 6 months. The program includes break/fix, onsite technician**

support, parts, drums, and TONER.) and Gladys seconded the motion. All were in favor- the motion carried.

6. Church Insurance Review- Jim Grillo and Nick Frenz will discuss St. James' insurance coverage with our current vendor, Church Insurance Company to make sure nothing has changed. This is prior to our policy renewal in July. They will also discuss the costs quoted for increasing our "bonding limit" on all who handle money. Church Insurance Company quoted the following increase in premiums:

**\$250,000.00 of coverage for a premium increase of \$750.00**

**\$500,000.00 of coverage for a premium increase of \$1090.00**

Nick has a quote for bonding coverage of \$250,000.00 from Travelers Insurance for a total of \$668.00 per year. Father Craig made the motion to contact the representative in Vermont to go over our coverage and to explore bonding and Sandy seconded the motion. All were in favor so the motion carried.

7. Investment Committee Recommendations: Nick went over the recommendations of the Investment Committee with the Vestry. They discussed the Coke stock; Mutual Funds; Joe and Sylvia Swarthout Memorial; Restricted and Regular Checking Accounts. There is no pressure to make decisions.
8. Modified Vestry Retreat was rescheduled for April 24, 2025 at 6:00 pm. The Vestry will use this meeting as a brainstorming/planning meeting- planning ideas and projects.
9. Church Wedding Use- After discussion the Vestry decided to not allow the Wedding Ceremony to be at St. James. Jim Grillo will suggest the Garret Chapel or the Norton Chapel at Keuka College when he contacts the wedding party.
10. Safe Contents: It is a 4-drawer fire proof safe. There are 15 books stored there. The lock doesn't work most of the time. Gladys' son recommended

**Bill's Locksmith to open the safe for us. Since there were only 2 papers in the Safe Deposit Box at 5 Star the Vestry decided to no longer pay for the Safe Deposit Box and to store important documents in the Safe.**

**11. For the Good of the Order: a) Fine Arts Dinner will be Friday April 25, 2025 between 3:30 and 6:30 pm. The menu is Pizza from Wise Guys, salad and dessert. Gladys made the motion to go forth with the Fine Arts dinner and Richard seconded. All were in favor. b) The Vestry discussed installing a plaque near the elevator honoring Michael Kubrick for all the work he did on the elevator in living memory Ann and Anthony Smolos Sr. After the discussion Jim Derr made a motion to spend not more than \$300.00 on the plaque and Gladys seconded. All were in favor. The motion carried. c) Jim Grillo informed the Vestry that Virginia Kasser has asked for a 6-month sabbatical from the vestry and that Father Craig asked Marilyn Dowdle to join the vestry during Virginia's sabbatical.**

**12. Adjournment: Jim made the motion to adjourn at 8:15 pm.**

**Respectively submitted, Donna Noteware, clerk**