

## **Vestry Meeting Minutes May 14, 2025**

**Present:** Jim Grillo, warden; Nick Forenz, warden; Wayne Grimes, administrative assistant; Marilyn Dowdle; Jim Derr; Mary White; Sandy Young; Gladys Palmer; Father Craig Hacker; Karen Derr, Treasurer; Donna Noteware, clerk.

**Absent:** Deb Bartlett, Richard Little

**Father Craig called the meeting to order at 6:28 pm and opened with prayer.**

**Quick Review of New Meeting Etiquette Guidelines:** Nick presented a handout- Ground Rules for Respectful Discussion. “Ouch”, “oops” were discussed- If you feel uncomfortable or hurt by something, you can say “ouch”. The speaker should say “oops” and step back; also discussed Parking Lot” – If a discussion gets off track, feel free to “park it” and return to it later.

**Approval of the minutes:** a) After discussion Nick made the motion to accept the April 9, 2025 minutes and Gladys seconded the motion. All were in favor – the motion carried. b) After discussion Jim Grillo made the motion to accept the minutes from the special vestry meeting after church May 4, 2025 and Marilyn seconded. All were in Favor and the motion carried.

**Treasurer’s report:** After Karen explained some line items Sandy made the motion to accept the Treasurer’s Report and Nick seconded. The motion carried. Karen did suggest that the vestry consider depositing the interest and dividends from the investments into the Restricted Account.

**Copier update:** Nick said the new copier is black and white and it should be programed and be here soon. Follow-up is completed- delivery is scheduled for 5/28/2025.

**Mission Project Review/Discussion: Results of Prioritization of Goals:** After discussion of the Ranking Document from the Planning Meeting April 25, 2025, Nick made a motion to take the top 2 from each section and add to the Parish Goals. Gladys seconded and all were in favor- the motion carried. This was tabled until the next meeting.

**Other Program Review Discussion:** 1) The St. James brochures need to be updated. Nick will print and asked Vestry for input on updating brochures by June 1, 2025. 2) Organ project was discussed- Nick asked Gregg and Ellie to meet with the Vestry at the June meeting-June 11<sup>th</sup>. After that they will present the information to the congregation. 3) Safe Church update: Nick handed out the Training Update as of 5/1/2025. Will review before next Vestry meeting. 4) The Italian Dinner will be October 18, 2025 from 4:00 pm to 6:00 pm. 5) Audit Date: Last year's Audit committee was Tom Bidwell, Marilyn Dowdle, and Joan Rogerson. Jim Grillo will ask on Sunday if they are still willing to do the audit and set a date. 6. Jim Derr explained the Mission request of \$300 for non-food items for the Food Pantry. After discussion Nick made the motion to use \$300 from Mission for non-food items and Jim Grillo seconded the motion. The motion carried. The Vestry also decided to ask the congregation to donate non-food items. Jim Derr and Marilyn Dowdle volunteered to shop for some items with the \$300.

**Capital Project Discussion/Update/Review:**

- a) Front steps update/Quote/and estimated start date: The Project will begin June 14 and will take 2 -3 weeks. Was already funded by the 2024 Taylor Grant.
- b) 2025 Fred and Harriet Taylor Grant Application discussion: The Vestry decided to use the Grant Money to update the electric in the attic. Nick asked Gregg to get an estimate for the attic wiring project. Gregg will get an estimate for the Vestry to review. Nick will ask Tina Watson and Leah Nichiporuk if they will write the grant application which is due 6/15/25 for the Attic Electric project.
- c) St. James Oxidized sign: After discussion it was decided that professionals should repaint the sign. Gladys made the motion to have her son, Cody, look at the sign to determine what needs to be done and Jim Grillo seconded the motion. All were in favor- the motion carried.

**For the Good of the Order: 1) In the past graduates have been given a \$50 gift-Zayda Braun. Karen will ask Ellie about Aubrey. 2) Baccalaureate and ice-cream social: Will be at the Methodist Church June 20<sup>th</sup>. There are 27 graduates and Mary White will contact each one. 3) Brochure Packet for Vestry Review- to be returned in 2 weeks- June 1, 2025. 4) The Vestry would like to thank Rob Paturzo for installing the drain under the sink. It is so nice to have two work areas in the kitchen. 5) The Vestry also wants to thank Tom Bidwell for helping move the choir pews. 6) The Vestry has a summer recess July and August. 7. Jim Grillo and Nick will paint the outside doors sometime this summer. 8. Gladys will have an update on the repair of the St. James sign.**

**The meeting was adjourned by Father Craig at 7:45 pm.**

**Respectively submitted: Donna Noteware-clerk**