

Vestry Meeting Minutes November 12, 2025

Present: Jim Grillo, senior warden; Wayne Grimes, administrative assistant; Virginia Kasser; Deb Bartlett; Jim Derr; Mary White, junior warden; Sandy Young; Gladys Palmer; Carolyn Scroggins; Father Craig Hacker; Karen Derr, treasurer; Donna Noteware, clerk.

Absent: Richard Little

Father Craig called the meeting to order at 6:30 pm and opened with prayer. Father Craig told the vestry that because Mary is the junior warden and wardens are not vestry members Carolyn Scroggins will be finishing out Mary's term.

Business Portion:

- 1. Approval of the minutes:** After discussion Virginia made the motion to approve the regular October 8, 2025 minutes; the October 16th and the November 3rd minutes via email. Mary seconded the motion and all were in favor. The motion carried.
- 2. Treasurer's report:** after Karen explained some line items Jim Grillo made the motion to accept treasurer's report and Gladys seconded. All were in favor; the motion carried.
- 3. Safe Church Update:** Gladys will contact Terry Channing, Gregg Learned, Leah Nichiporuk and Carolyn Scroggins to either complete or begin their update. She will contact Nick Forenz about the website.
- 4. Italian Dinner:** \$1901 was collected at the dinner; 30% goes to mission- \$570.30. After discussion Jim Grillo made the motion to put the balance (70%- \$1330.70) in the building fund. Father Craig seconded the motion. The motion carried.
- 5. Monies from the memorial fund for the plaque and the railings:** after discussion Gladys made the motion to take the money for a new plaque

from the memorial fund and Jim Grillo seconded the motion. All were in favor so the motion carried.

6. Possible collaboration with the Diocese for a scholarship: There would be equal amounts of money from the Diocese, St. James and Father Craig's discretionary fund. After discussion the vestry tabled the idea of a scholarship until the December 10 meeting.

Capital Project Discussion/Update/Review:

1. Status of electrical project from Taylor foundation grant: We do not have an estimate yet.

Other Program Review Discussion:

1. Athlete's dinner is December 15, 2025.
2. Building Use Request: a) Hunn/Mori family- Hugh Woodside submitted the request for December 27 from 12:30 to 4:30 Christmas party. The set-up will be at 11:30 am. Deb Bartlett volunteered to be at St. James during the event. Jim Grillo made the motion to allow the Hunn/Mori gathering and Gladys seconded. All were in favor- the motion carried. b) AAUW requested the use of the undercroft for a Christmas party December 2nd. Mary White and Donna Noteware will be at the event: Sandy made the motion to allow the AAUW Christmas Party and Gladys seconded. All were in favor.
3. Update on the website: Little Red Head Studios will look at St. James existing website and at recommendations from the committee and come up with a plan.
4. Date of annual meeting: January 25, 2025. The senior warden runs the meeting- reports are submitted prior to the meeting. Karen will go over final treasurer's report at that meeting.

For the Good of the Order:

1. Ministry Review for Clergy and our Parish: After discussion the vestry decided to table the review. Jim gave the vestry members a handout

with suggestions. The vestry will discuss the review at the December 10th meeting.

2. Elizabeth Rose Ministry: Jim Derr mentioned that 2 or 4 slice toasters and mixers are needed. Jim said he would let the parishioners know on Sunday during announcements.
3. Jim Grillo mentioned that it is important to get the vestry back on track so members are elected for 3-year terms and each year 3 members come off the vestry. Vestry members can be on the vestry for 6 years-two 3-year terms. The nominating committee should have 3 members. The senior warden is the chair. Jim is off the vestry at the end of the 2025.
4. Wreaths across America was mentioned by Donna: There is a ceremony December 13, 2025 at the Bath VA Cemetery where wreaths are laid at each tombstone. Each wreath costs \$17.00. \$5.00 from each wreath goes back to AmeriCorps Seniors Steuben County. The goal is to lay a wreath at each grave this year. This information will be added to the bulletin.

Adjournment at 8:30 pm by Jim Grillo.

Respectively submitted: Donna Noteware, clerk