

Vestry Meeting Minutes December 10, 2025

Present: Jim Grillo, senior warden; Virginia Kasser; Deb Bartlett; Jim Derr; Mary White, junior warden; Sandy Young; Gladys Palmer; Father Craig Hacker; Karen Derr, treasurer; Donna Noteware, clerk.

Absent: Richard Little, Wayne Grimes, Carolyn Scroggins

Jim Grillo called the meeting to order at 6:30 pm and Father Craig opened with prayer.

Business Portion:

- 1. Approval of the minutes: After discussion Virginia made the motion to approve the regular November 12, 2025 minutes; Mary seconded the motion and all were in favor. The motion carried.**
- 2. Treasurer's report: After Karen explained some line items Jim Grillo made the motion to accept the treasurer's report and Gladys seconded. All were in favor; the motion carried. a) Because the Aeschbacher Fund matures on 1/15/ 2026 Virginia made the motion to renew the fund and Jim Derr seconded the motion. All were in favor.**
- 3. The Budget Committee met to draft the 2026 budget: After Karen went over some line items: a) It was decided that future dividends and interest will go into the regular account and not the organ fund. b) Father Craig made the motion to eliminate extra insurance, Mary seconded and all were in favor. c) Jim Grillo explained that St. James has excellent internal controls- Marlyn Dowdle and Richard Little count after church; Jim Grillo deposits the money; Karen Derr, Mary White and Leah Nichiporuk sign the checks. After discussion Gladys made the motion to accept the 2026 budget, Mary seconded and all were in favor. The motion carried.**
- 4. Estimate for electrical project- Mary White said Daley Electric gave a \$15,000 estimate in June 2025 to rewire the attic of St. James. St. James received \$15,000 from the Taylor Grant to do the rewiring. After discussion Mary will call to find out if the rewiring will impact the rest of**

the church and to see if the \$15,000 estimate still holds. Gladys moved to go forward with the project as long as it is within \$17,000 and Father Craig seconded. All were in favor.

Other programs Review Discussion:

5. **Children's Bulletin:** After showing the Vestry a couple bulletins for children to color Virginia said she would like to donate them. They will be in the back of the church.
6. **Memorial plaque update:** it is all set.
7. **Safe Church update-** Gladys said that there are a couple of parishioners who still need to complete the update and she will contact them.
8. **Christmas Gifts:** Gladys made the motion to give Ellie and Wayne each \$200. Mary seconded; The motion carried. Father Craig recommended giving cash as Christmas gifts; Gladys seconded and all were in favor.
9. **Mission Request-** The Mission Committee requested to send \$250 to World Central Kitchen to be used where the need is greatest. Jim Derr made the motion to send \$250 to World Central Kitchen to be used where it is needed the most. Jim Grillo seconded the motion. All were in favor.
10. **Vestry nominations for 2025-2026:** The nomination committee (Father Craig, Virginia Kasser, Jim Grillo) made the following recommendations to be placed on the ballot for Vestry Roles at the January 2026 Annual meeting: Mary White- one year term as Senior Warden

Sandy Young- two-year term as Junior Warden

Marilyn Dowdle- three-year term as Vestry member (ends Dec. 2028)

The committee further recommended extending Deb Bartlett and Virginia Kasser's terms through December 2028 in order to get back on track to electing 3 Vestry members each year.

If Sandy is elected to the Junior Warden position, Father Craig would appoint an individual to replace Sandy's term through 2027. Father Craig recommended that the Vestry accept the nominating committee's

recommendation. Virginia seconded and all were in favor. The motion carried. Jim Grillo will put together the Ballots for the annual meeting.

11. Update on the Website- after discussion Sandy made the motion to have Little Red Head Studio go forward with building the website at a cost of \$5062 (\$3250- a one-time set-up fee and \$1812 which is \$159/month). The \$5062 will come out of the building fund. Mary seconded the motion. The motion carried. The monthly fee begins after the website is launched and lasts 1 year.

For the Good of the Order:

12. Tabled discussion on Ministry Review for Cergy and Parish: After discussion Gladys made the motion to table the review until after the Vestry hears from the Diocese about the process. Gladys seconded and all were in favor.
13. Tabled discussion on Scholarship proposal: After discussion Gladys made the motion to set up a scholarship committee to establish guidelines and criteria for the scholarship and Jim Grillo seconded the motion. All were in favor so the motion carried. The committee will be Sandy Young, Jim Derr, Mary White and Donna Noteware.

The meeting was adjourned at 8:55 pm

Respectively submitted, Donna Noteware, clerk