

St. James Vestry Minutes

February 11, 2026

Present: Mary White, Sr. Warden; Sandy Young, Jr. Warden; Wayne Grimes, Administrative Assistant; Marilyn Dowdle; Virginia Kasser; Richard Little; Gladys Palmer; Carolyn Scroggins; Deb Bartlett; Jim Derr; Karen Derr, Treasurer; Father Craig; Donna Noteware, clerk.

- **Call to order- Mary called the meeting to order at 6:35 pm**
- **Father Craig opened the meeting with prayer.**
- **Approval of minutes: a) Sandy Young made a motion to accept the December 10, 2025 minutes and Marilyn Dowdle seconded. All were in favor so the motion carried. b) Father Craig made the motion to accept the December 30, 2025 Housing Resolution minutes and Carolyn Scroggins seconded. All were in favor. The Resolution was presented via e-mail. c) Richard Little made the motion to accept the minutes for the mission request of \$100 toward a plane ticket for Amanda Hurlburt Reneau so she could attend her son's Air Force graduation. Sandy seconded. The motion carried.**
- **Treasurer's report: a) Karen Derr explained some line items in the December 31, 2025 Treasurer's report. She explained the \$29,000 in the Restricted Account under Other Special Offerings as \$14,000 from Mercury, \$10,000 from Meade and \$5,000 donated anonymously. She said that the vestry would decide what to do with that money later in the meeting. Father Craig made the motion to accept the December report and Gladys Palmer seconded. All were in favor.**

Karen explained some line items on the January 2026 Treasurer's Report: Pledge money- some pledge once a year; florist only billed once since June; dividends are deposited into regular account; two CDs are maturing 2/11/26 (Building Fund & Restricted Savings) a) Virginia made the motion to accept the January 2026 Treasurer's report; Carolyn seconded and all were in favor. The motion carried. b) Richard made the motion to reinvest both CD's (Building Fund and Restricted Savings) at the best possible rate

and Mary seconded. All were in favor. c) A \$50 donation was sent to Karen Derr in memory of Irene Walzac. Karen purchased dish towels and hot pads in her memory. d) Karen mentioned purchasing new linens for the Altar Guild and Marilyn volunteered to contact Leah about what is needed.

- **Election of Delegates to Convention; Richard Little, Luanne Graulich, Mary White, Carolyn Scroggins- alternate. Virginia made a motion to present this slate of delegates and Father Craig seconded. Everyone was in favor. The motion carried.**
- **Election of Donna Noteware as Clerk of the Vestry: Father Craig made the motion to elect Donna as clerk of the Vestry, Sandy seconded and all were in favor. The motion carried.**
- **Appointment to fill the remainder of Sandy Young's term. Father Craig said that Gregg Learned will fill that position until December 2027.**
- **Other Special Offerings: \$29,000 - \$14,000 from Mercury, \$10,000 from Meade and \$5,000 from an anonymous donor. Mary made the motion to leave the \$29,000 in the restricted account; Virginia seconded the motion. All were in favor so the motion carried. Father Craig thanked Karen for the Treasurer's report.**

Old Business:

- **Safe Church Update: Gladys said that Gregg has completed all sections and that Terry has a couple sections to do; Carolyn is working on it; it was reported that there is a problem with the sanctuary door lock. Gladys will contact Nick about it.**
- **Update on Scholarship committee- Jim Derr mentioned some of the criteria: 1) It will be needs based. 2) No academic requirement – 2- or 4-year college or trade school. 3) Mature adult or senior from the area. 4) Will not be repaid.**
- **Update on electrical project- Mary said that the project started on Monday and hopefully would be completed by Friday. Meanwhile the**

church is off limits while they are working. Mary gave a special thank you to Gregg for recognizing the need for the update, for getting Daley Electrical to do the rewiring.

- **Update on the Website-** Mary met with Web Designer. Decided we would hire a professional photographer- Sarah Herzog- from the Diocese.
- **Status of welcome cookie project:** Gladys volunteered to organize the project. It was originally used to welcome new members to St. James.
- **Status of painting doors.** Sandy will contact Jim Grillo, Nick Forenz and Gregg Learned about materials needed and if they are still willing to paint.

New Business:

- **Mission Request: 1)** After discussion, Jim Derr made a motion to purchase a \$250 gas card for Cindy Zielinski who recently had surgery and Marilyn seconded the motion and all were in favor. The motion carried.
- **Fine Arts Dinner-** Mary will contact the Drama Club advisor and Band and Chorus teachers to try to pick a date.
- **Vestry Retreat, possibly May 30?** Father Craig would like a Diocesan facilitator.
- **Pizza Party:** Father Craig will “brain storm” with the girls who have been coming to church after skiing is over and the boys when wrestling is finished to decide about the party.
- **Clergy Review-** Mary will contact the Diocese. Gladys made the motion to table the review until the Vestry gets more information from the Diocese and Virginia seconded the motion. The motion carried.
- **For the good of the order:** Deb asked the Vestry to pray for her good friend Sue Mason who is in Hospice Care.
- **Father Craig asked for \$500 for the Pharmacy program.**
- **Adjournment:** The meeting was adjourned at 8:05 pm.

Respectively submitted, Donna Noteware, clerk

