

# Vestry Minutes

October 10th, 2023

Present: Father Craig; Jim Grillo, senior warden; Leah Nichiporuk, junior warden; Karen Derr, treasurer; Wayne Grimes, administrative assistant; Marilyn Dowdle; Richard Little; Joan Rogerson; Terry Channing; Donna Noteware, clerk.

Absent: Gregg Learned

1. Father Craig opened the meeting with prayer at 6:30 pm
2. Approval of Minutes – Donna explained that the minutes from the Retreat is the outline from Virginia with number 9- (Integrating the calendar – what we already do and opportunities to do more). Joan made a motion to approve the September 13, 2023 minutes and the September 23, 2023; Leah seconded the motion. Everyone was in favor so the motion carried.
3. Treasurer’s Report – September 2023. Karen explained some line items: \$ 100 to the Office for the Aging and a check for \$1250 to Maui. Jim made the motion to accept the September 2023 Treasurer’s Report; Marilyn seconded the motion. Everyone was in favor so the motion carried.
4. Father Craig’s Installation is Saturday, Nov 18, 2023- with a 10:30 am service. Father Craig will contact the clergy. Karen planned the Menu- Baked Ham, rolls, macaroni and cheese, tossed salad, cookies, brownies and cheese cake. Hors d’oeuvres- cheese and crackers and vegetable tray. Jim will ask Gregg about donating wine.
5. Shrubbery and Repair Work update – Jim is waiting for an estimate from Terry Meyers. He also contacted the neighbor so they could be part of the discussion to decide what needs to be done.
6. Bishop’s Visitation date request – There were four dates available. After discussion the Vestry decided on June 16, 2024- which is Father’s Day.
7. Parish Records Request – Father Craig and Wayne will fill out the papers on Thursday October 11<sup>th</sup>, 2023 which they will email to Jim. Jim will send them in Friday October 12<sup>th</sup> when they are due.
8. Insulation Estimates – Jim will contact Gregg to get the estimates for the installation of the insulation.

9. Bats in the Belfry – Joan thinks that the bats might come in near the bell and down the rope or maybe they come in by the air intake for the organ. Marilyn will get an estimate for repairing the bell.
10. Taylor Grant Update – Leah said the check should be coming soon.
11. Budget Meeting/ Pledge Notices – It was decided that the notices should be sent out now and have them be due in 3 weeks. Father Craig and Jim will write the letter. There could be articles in the St. James Newsletter. Jim will go through the Pledge list and send out emails.
12. Italian Dinner – Karen said we will have 8 serving tables and one table for carry outs and that we are in good shape with workers, servers, and food. Last year we had 48% takeout.
13. Cookie Walk – Karen said the Cookie Walk is December 2, 2023. She will bake the cookies before Thanksgiving. Leah has the icing from Betty Kay Bakery. Leah will set a time to frost and bag the cookies. St. James Bazaar is December 2<sup>nd</sup> as well.
14. Athlete's Dinner – After Karen gets the schedule of the games a date will be chosen for the first Athlete's Dinner.
15. For the Good of the Order: a) Jim had 10 St. James Calendars which he handed out. b) Terry mentioned that we need new pamphlets which he and Luanne will place in the containers on the backs of the pews. c) Possibly have another dinner- Chicken barbecue

in May? d) Maybe Mission should be thinking about a donation to Israel. e) On Halloween Father Craig will be handing out candy at St. James (Karen has stickers of St. James time of the service to put on the bags or the candy bars). f) It was decided that the directory should be members. g) Father Craig has blessed 15 animals.

16. Adjournment: Leah made the motion to adjourn the meeting at 7:50 pm. Father Craig seconded the motion and all were in favor so the motion carried.

Respectively submitted: Donna Noteware, clerk

**Next Meeting – November 8<sup>th</sup> @ 6:30pm**